

JOB DESCRIPTION

JOB TITLE: CLASS TEACHER

GRADING: Main Professional Scale

EQUALITY AND DIVERSITY:

We are committed to and champion equality and diversity in all aspects of employment with the London Borough of Newham. All employees are expected to understand and promote equality and diversity in the course of their work.

Purpose of Job:

To take responsibility for outstanding class teaching within the primary phase

Postholder reports to: Headteacher

Generic Responsibilities:

- To demonstrate high quality teaching and have knowledge of the main strategies for improving and sustaining high standards of teaching and learning
- To have the ICT skills to interpret and oversee data entry
- To communicate effectively with parents, governors and external agencies
- To take responsibility for own professional development
- To inform decision making by research and appropriate consultation
- To support post holders/school managers in professional duties
- To know NC requirements and assessing, recording and reporting requirements
- To prepare short/medium term plans for class
- To identify targets for pupils' achievement and evaluate progress and achievement
- To interrogate data to identify groups needing support
- To provide guidance on appropriate teaching strategies for identified pupils
- To work with SENCO and others to ensure appropriate IEPs are prepared
- To report regularly and appropriately to senior staff about pupil progress
- To identify underachievement and to raise concerns
- To monitor and enhance planning
- To monitor and evaluate targets
- To consistently teach very good lessons

- To demonstrate effective practice through demonstration lessons and shared planning
- To support planning
- In discussion and through audit to identify development needs
- To contribute to the professional development of others
- To ensure appropriate induction

Specific Responsibilities:

1.

These are intended to be a guide to the range and level of work expected of the postholder. It is not an exhaustive list of all tasks that may fall to the postholder and employees will be expected to carry out such other reasonable duties, which may be required from time to time.

Performance Management

- Demonstrate a thorough and up-to-date knowledge of learning and teaching and take account of wider curriculum developments which are relevant to raising standards across the school.
- Consistently and effectively plan lessons and sequences of lessons to meet pupils' individual learning needs.
- Demonstrate and be a model of an effective professional who challenges and supports all individuals and groups of pupils to do their best through:
 - inspiring trust and confidence
 - building team commitment
 - engaging and motivating pupils
 - analytical thinking
 - taking positive action to improve the quality of pupils' learning
 - providing a role model for teaching and learning

The above job description was agreed on _____ (date). It may be reviewed and/or amended at any time but before this happens you will be given appropriate opportunities to discuss any proposed amendments. It will be reviewed as part of the annual performance management process.

Signature of the Post-holder: _____

Signature of Team Leader: _____